

MATERIALS ACCEPTANCE PROCESS SEMINAR

Sponsored by ACEC/Michigan, MDOT, RNS Consulting & DLZ Michigan

DATE/LOCATION: Tuesday, October 27, 2009
DLZ Michigan, Inc.
1425 Keystone, Lansing 48911

TIME: 8:00 a.m.-Registration, 8:30 a.m. until 4:30 p.m.-Seminar
COST: \$ 195/person (includes handouts, continental breakfast, breaks & lunch)

Materials Acceptance Process Seminar is for consultants and governmental agencies working on MDOT administered contracts. Everything you wanted to know about the different forms of acceptance for the variety of materials. We will be using flow charts, MDOT Materials Source Guide, MDOT forms, FieldManager/FieldBook examples and more.

Agenda

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|---|------------------------------|
| 1. Introduction | 7. General Review |
| 2. Material Acceptance (General Background) | 8. Question & Answer Session |
| 3. Testing Orders | 9. Exercise |
| 4. Associating Materials to Work Item | 10. Summary & Evaluation |
| 5. Material Source Guide | |
| 6. Basis of Acceptance: | |
| *Tested Material (with example) | |
| *Approved Manufacturer/Supplier | |
| -AMS Certification Material (with example) | |
| *Test Data Certification Material (with example) | |
| *General Certification (with example) | |
| *Tested Stock (with example) | |
| *Qualified Products (with example) | |
| *Visual Inspection of Materials in Field (with example) | |

REGISTRATION FORM – PLEASE RETURN TO:

ACEC/Michigan, PO Box 19189, Lansing, MI 48901-9189 or fax: 517-332-4333 by Oct. 16th. If you have any questions, call 517-332-2066.

Don't Delay-This May Be the Last Class Offered
Class size **20 max**

Name(s): _____

Firm: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Payment Method: _____ Check _____ Visa _____ Mastercard

(Please check one)

Name on Card: _____ Card Number: _____

Total Amt. _____ Expiration Date: _____

Please answer the following question:

What is your most frequently asked question about material acceptance processing?

Cancellation policy: Cancellations, with full refund, will be accepted until October 16th. No refunds will be given after October 16th. Registrations are transferable.

DIRECTIONS TO DLZ MICHIGAN FROM MAJOR LANDMARKS

From Downtown Detroit

Depart Woodward Ave (North)

Total Route: 143 mile(s) / Time: 1 hr 31 minutes

1. Turn RIGHT (East) onto GRAND BLVD E [GENERAL MOTORS BLVD]
2. Turn LEFT (North) onto Local road(s)
3. Road name changes to CHRYSLER DR
4. Take Ramp LEFT onto I-75 [CHRYSLER FWY] (I-75)
5. Turn RIGHT onto Ramp (I-696 / LANSING / PORT HURON)
6. Take Ramp LEFT onto I-696 [WALTER P REUTHER FWY] (I-696 / Lansing)
7. Take Ramp LEFT onto I-96 (I-96 / LANSING)
8. At I-96 Exit 104, turn RIGHT onto Ramp (I-96-BL / CEDAR ST / HOLT)
9. Turn RIGHT (North) onto S PENNSYLVANIA AVE
10. Turn RIGHT (East) onto KEYSTONE AVE

DLZ Michigan, Inc.
1425 Keystone Avenue
Lansing, Michigan
Telephone: 517.393.6800
FAX: 517.272.7390

From Downtown Lansing

Depart on E Michigan Ave (East)

Total Route: 8.4 mile(s) / Time: 12 minutes

1. Turn RIGHT (South) onto I-96 Bus [US-27 Bus]
2. Turn LEFT (East) onto E Jolly Rd
3. Turn RIGHT (South) onto S PENNSYLVANIA AVE
4. Turn LEFT (East) onto KEYSTONE AVE

From Detroit Metro Airport (DTW)

Depart on WILLIAM G ROGELL DR (North) toward WORLDGATEWAY PL.

Total Route: 86.43 mile(s) / Time: 1 hour, 28 minutes

1. WILLIAM G ROGELL DR becomes MERRIMAN RD.
2. Merge onto I-94 W toward CHICAGO.
3. Merge onto I-275 N via exit number 194 toward FLINT.
4. Merge onto I-96 W via the exit- on the left- toward LANSING.
5. Take the exit- exit number 104- toward I-96-BL/CEDAR ST/HOLT.
6. Turn RIGHT onto S PENNSYLVANIA AVE.
7. Turn RIGHT onto KEYSTONE AVE.

From Capital City Airport

Depart going (South) on W CIRCLE DR toward W HANGAR DR.

Total Route: 15.13 mile(s) / Time: 22 minutes

1. Turn RIGHT onto CAPITOL CITY BLVD.
2. Turn RIGHT onto N GRAND RIVER AVE/I-96 BL.
3. Turn LEFT onto N WAVERLY RD.
4. Merge onto I-496 E toward LANSING.
5. Take the exit- exit number 11- toward JOLLY RD.
6. Turn RIGHT onto DUNCKEL DR.
7. Turn RIGHT onto E JOLLY RD.
8. Turn LEFT onto AURELIUS RD.
9. Turn RIGHT onto ENTERPRISE DR.
10. Turn LEFT onto KEYSTONE AVE.

Material Acceptance Process Seminar

ACEC/Michigan is sponsoring the “**Materials Acceptance Process Seminar**” that will provide you current information and training so that you can better understand the materials acceptance and documentation procedures and requirements on MDOT administered projects.

Who should attend?

Intended for any owner agency: local, municipal, county, state or their authorized representative, and any company including consultants, who are responsible for either the quality control, quality assurance or the corresponding acceptance documentation of construction material item(s) on MDOT administered projects.

Objectives

- Clarify the requirements for local agencies responsible for providing, or reviewing and/or verifying, the acceptance documentation as required by MDOT for the material acceptance process.
- Provide a general overview of the established material acceptance process as defined by MDOT, and as referenced in their Material Source Guide, Quality Assurance Manual, Standard Specifications for Construction, etc.
- Provide a thorough understanding of the sequence and practical application of the appropriate material acceptance process, for each type of, or “basis of acceptance”, material.
- Provide information on the appropriate entry of approved material documentation into the FieldManager™ system, for each type of, or “basis of acceptance”, material and promote timely payment to contractor.

Contact

Carolyn Ide
ACEC/Michigan, Inc.
PO Box 19189
Lansing, MI 48901-9189
Tel: 517.332.2066
Fax: 517.332.4333
mail@acecmi.org
www.acecmi.org